

**SALISH & KOOTENAI
HOUSING AUTHORITY**

INOPERABLE VEHICLE POLICY

This Inoperable Vehicle policy was adopted by the Salish and Kootenai Housing Authority Board of Commissioners on April 5, 2022, the Board approved a policy revision that included policy reformatting, changes to Section 3.1 A, and the addition of Section 4.2 and 4.3.

INOPERABLE VEHICLE POLICY

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SECTION 1: POLICY STATEMENT & PURPOSE

The Board of Commissioners (Board) of the Salish and Kootenai Housing Authority (Housing Authority) has set forth this policy to keep Housing Authority areas free from vehicles that do not work, are not legal, not properly registered, or have been abandoned. This policy applies to all Housing Authority property.

SECTION 2: INOPERABLE VEHICLE

2.1 Inoperable Vehicle Definition

- A. Discarded, wrecked, ruined, dismantled
- B. Not legally licensed
- C. Inoperable or incapable of being driven
- D. For the purposes of this policy, vehicles that have been abandoned and vehicles that are safety hazards will be deemed as “inoperable”

SECTION 3: NOTIFICATION

3.1 Vehicle Tag

- A. When a vehicle is suspect to meeting the definition of the inoperable vehicle policy, the vehicle shall be tagged allowing thirty (30) days as stated in the lease to either prove the vehicle does not meet the definition, remove the vehicle, or repair or license the vehicle so it no longer meets the definition.
 - a. If the vehicle is tagged, but the tenant wishes to explain the condition, the tenant must contact the Housing Authority within thirty (30) days to explain the vehicle’s condition.
 - b. The Housing Authority personnel issuing the tag will keep a log of the name and unit/lot number of Tenant/Lessee, date the tag was issued, vehicle information concerning the violation and verification of information.

SECTION 4: REMOVAL OF VEHICLES

4.1 Removal of Inoperable Vehicle

- A. If after the thirty (30) day period, it has been verified that the Tenant/Lessee has not complied with the aforementioned corrective measures, the Housing Authority will tow the vehicle and may assess lease violation points (program applicable) as stated in the lease.

- a. The Housing Authority may assess lease violation points to Tenants/Lessee as follows: Inoperable vehicle violation 5 points.
- B. If the inoperable vehicle meets the definition of the inoperable vehicle policy and is not on property controlled by the Housing Authority but is in the housing community, the Housing Authority will contact local and/or State Law Enforcement and request that the vehicle be towed.

4.2 Removal of Abandoned Vehicles

- A. If it is determined that a vehicle has been abandoned on Housing Authority property, the vehicle will be towed from the property.
 - a. Reasonable attempts will be made to ensure the vehicle does not belong to a Housing Authority tenant.

4.3 Removal of Safety Hazard

- A. If the vehicle creates a safety hazard, it may be towed immediately from Housing Authority property.