SALISH & KOOTENAI HOUSING AUTHORITY | WATER/SEWER DEPARTMENT

# New Connection Information

*Connecting to an SKHA community water or sewer system*

**CUSTOMER COPY**
**KEEP THIS PAGE**

## HOW IT WORKS

1. Turn in the Request for New Connection (next page). Incomplete requests are not processed.
2. An Operator will call you to set up a site review and pick the connection point.
3. Once the meter size is set, we give you the exact fee. You will then need to pay the connection fee.
4. You are responsible for installing your service line from the home or business to the meter pit.
5. We install from the main to the meter pit. You will need to sign a Service Agreement before your water is turned on.

## BEFORE WE CAN CONNECT

- Proof of ownership or a valid homesite lease.
- Property corners marked. Site cleared of debris and weeds so crews can get in.
- A map showing the property address and where the home will sit.
- Electricity on at the site.
- Manufactured homes skirted or on a foundation.
- Your service line stubbed out at least 5 feet to the meter pit.
- Rentals: the property owner completes the Landlord section of the Service Agreement and is responsible for the bill.

## MAINLINE EXTENSIONS

- If your site needs our water or sewer main extended, you hire an outside engineer to design it. Your engineer will need to work with our office on the design.
- Our Project Engineer must approve the design before work begins.
- You get all right-of-way easements from your property to the connection point.
- You pay for the extension and dedicate the finished line to SKHA.

## CONNECTION FEES

| Fee | Amount |
|---|---|
| ¾" residential meter | **$2,800.00** |
| 1" meter | **$3,400.00** |
| 1½", 2" or 3" meter | **Current costs** |
| 4" and larger | **On demand** |
| Sewer connection | **$1,500.00** |

*Fees include engineer, inspector and operator time, equipment, materials and the first water turn on. Fees must be paid before connection.*

## MONTHLY RATES

- Residential: $40.00 water and $40.00 sewer.
- Business: $35.00 per service. Larger commercial accounts are reviewed individually.

## WHICH SERVICES WILL I GET?

- We run 29 community systems across the Flathead Reservation. Some provide only water or only sewer from SKHA, and some also involve a local town or district.
- Not sure what your site needs? Call us before you apply.

## NO CONNECTION WITHOUT WRITTEN APPROVAL

**No one may connect to an SKHA main line without our written approval. An SKHA Operator must be present at the time of connection.**

### Questions? Contact us

**Salish & Kootenai Housing Authority, Water/Sewer Department**
**Office:** 56243 US Hwy 93, Ronan, MT
**Mail:** PO Box 38, Pablo, MT 59855
**Phone:** 406-675-4491 **Fax:** 406-675-4495
**Web:** www.SKHA.org
**Hours:** Monday to Thursday, 7:00 am to 5:30 pm

SKHA | WATER/SEWER DEPARTMENT

# Request for New Connection

*Please print clearly. Incomplete requests are not processed.*

**OFFICE COPY**
**RETURN TO SKHA**

OFFICE USE
**Date received:** _____
**Received by:** _____
☐ **Map attached**

| | | | |
|---|---|---|---|
| **Applicant / business name (first, last)** | | | **Email** |
| **Current mailing address** | | **City** | **State / ZIP** |
| **Phone** | **Work phone** | **OK to call at work?** ☐ Yes ☐ No | **Own or rent current address?** ☐ Own ☐ Rent |
| **Name of community** | **Service requested** ☐ Water ☐ Sewer ☐ Both | **Use** ☐ Residential ☐ Commercial Type of business: _____ | |
| **Physical address of site (required; if you do not have one, contact the county)** | | | **City** |
| **The site is** ☐ Owned by me ☐ Homesite lease ☐ A rental (landlord completes the Landlord section) | | | |
| **Directions to the site (road names, mileage, lot #, landmarks). Please attach a map.** | | | |

## PLEASE READ AND INITIAL

| | |
|---|---|
| I received the New Connection Information sheet and understand the checklist. | **Initial** |
| I will pay the connection fee in full before my connection is made. | **Initial** |
| I will install my service line to the meter pit, stubbed out at least 5 feet. Any mainline extension is at my cost and must be approved by SKHA's Project Engineer. | **Initial** |
| I will not connect to an SKHA main line without written approval, and an SKHA Operator will be present at connection. | **Initial** |
| The information on this request is correct. If any of it is found to be false, I agree to withdraw my request. | **Initial** |

| | | |
|---|---|---|
| **Applicant signature** | **Printed name** | **Date** |
| | | |

| **FOR OFFICE USE ONLY** | | | |
|---|---|---|---|
| **Ownership / lease verified (date / by)** | | **Site review (date / by)** | |
| **Meter size** | **# of connections: W / S** | **Connection fee: Water $** | **Sewer $ / Total $** |
| **Written approval issued (date)** | **S/O #** | **PR #** | **Date of connection** |
| **Water left on at connection?** ☐ Yes ☐ No If no, why: _____ | | **Service Agreement signed (date)** | **Customer account #** C |